



## **Remote learning provision** **Suffolks Primary School**

At Suffolks Primary School, we strive to ensure that all of our children continue to receive a full, balanced curriculum in the event of a bubble or whole school closure due to Covid-19. We will aim to teach as effectively as possible whilst adapting our approaches to suit an online, virtual environment.

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **Online learning tools**

We are in a very fortunate position that we have been using Google Classroom for a long time and our teachers are trained in setting work, giving feedback and tracking submitted work. The children are also excellent at using Google Classroom as they use this platform for their usual home learning activities.

*A parents' support guide has been emailed to all parents in the school to help support you with accessing Google Classroom.*

We have a remote learning policy on our website which outlines our core roles and responsibilities, online safety, marking and feedback and links to other relevant government guidance.

### **The remote curriculum**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching. This may include activities, learning games and learning videos uploaded onto the child's Google Classroom page.

After the initial set up, all learning will be set and accessed through Google Classroom. Our provision for lessons include daily live lessons and independent learning activities. We will ensure that our remote curriculum provision matches our usual curriculum as closely as possible. To see which subjects will be covered, please visit our curriculum page on the school website.

A timetable of lessons and activities will be emailed to you before the start of the week. These timetables allow you to see which lessons are live and which are learning activities.

Where possible, it is essential that children and adults work from home. Where this is deemed detrimental to the wellbeing or education of a child, the school will contact families and make arrangements for them to come into school as part of the critical worker bubble. Where access to electronic devices or internet usage is identified as a barrier to learning, we will do our best to source devices and help with access to the internet.

We recognise and appreciate that the level of work that might be completed by a child will reflect the differing situations and circumstances experienced by many at home. Teachers will make regular phone calls home to children who are not attending live lessons or have been unable to access or submit the work set. The phone calls will be to offer support and see what more we can do as a school to support you and your family with remote learning. Children who attend school as part of our critical worker bubble will have access to the same remote learning provision as those learning at home through using school equipment.

### **Remote teaching and daily study time**

It is the expectation that your child follows the timetable for the week. Children must be on time for all live lessons and complete the follow up activities and tasks for each lesson. There is not an expectation that the tasks set are completed within the timetabled session but are completed and turned in by the end of the school day. However, it is beneficial to the children to follow the timetable as closely as possible so that they have access to live feedback from staff.

We expect that remote education (including delivery of live lessons and independent work) will be accessed between 9.20am and 2.30pm each day.

In some cases, where children have been unable to attend live sessions, teachers will upload recordings of the sessions to be watched at a later time.

## Example of a typical lesson timetable

Week 4	9.00-9.20	9.20-9.30	9.30-10.00	10.00 - 11.00	11.00 - 12.00	Lunch	1.00 - 2.00	2.00	2.20
Mon 1st Feb	Times Table Rockstars  Independent reading	PE	Epic books Reading or Small group reading session (please check emails to see when it is your child's turn).	English <b>Google Meets</b> Haikus	Maths <b>Google Meets</b> Equivalent Fractions		RE <b>Google Meets</b> Design own prayer mat	Assembly	Read to me 
Tues 2nd Feb	Times Table Rockstars  Independent reading	PE	Epic books Reading or Small group reading session	Maths <b>Google Meets</b> Fractions greater than 1	English <b>Google Meets</b> Vocabulary - syllables		PSHE <b>Google Meets</b> What a day in my dream job would look like.		
Wed 3rd Feb	Times Table Rockstars  Independent reading	PE	Epic books Reading or Small group reading session	English <b>Google Meets</b> Planning Haiku	<b>Geography</b> <b>Google Meets</b> Time zones		<b>Screen Free Afternoon</b>		
Thurs 4th Feb	Times Table Rockstars  Independent reading	PE	Epic Books Reading or Small group reading session	English <b>Google Meets</b> ICT skills - writing Haiku	Maths <b>Google Meet</b> Improper fractions to mixed numbers		Handwriting and Spelling <b>Google Meets</b>		
Fri 5th Feb	Times Table Rockstars  Independent reading	PE	Epic Books Reading or Small group reading session	Maths <b>Google Meets</b> Mixed numbers to improper fraction	SPAG <b>Google Classroom</b> Word Classes		Science <b>Google Meets</b> Experiment (mixtures)		

### Accessing remote learning

We use Google Classroom to set learning activities. Please see the school's website for a parents' user guide - this has also been emailed to all parents.

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Phone calls home to talk through access
- Where possible, issue devices from the government scheme (loan agreement is signed by parents)
- Where possible, issue internet support (routers, sim cards etc.)
- Provide packs of printed materials/activities/tasks and arrange staggered drop off times to submit the work to their teachers.

### How will remote lessons be taught?

The majority of our lessons will be taught live through Google Meets which is a secure online conferencing platform. A link will be generated by the class teacher and posted on to the children's Google Classroom pages just before the lesson is about to begin.

Some lessons will be set as an independent task with all learning materials posted onto Google Classroom with a set of written instructions on how to complete the given task. In order to support independent learning, online recordings may be used from a range of learning website such as the Oak National Academy lessons, White Rose video lessons etc.

Our main aim is to ensure all children have some access to the live and independent sessions on Google Classroom at some point during the school day. Should all avenues of support to access online materials fail, the school will provide printed materials/workbooks, created by the teachers so that children can still access learning materials at home.

### **Engagement and feedback**

It is the expectation that children will attend all live sessions and complete all activities set within the school day. We understand that some families may be sharing devices between siblings, and therefore would expect children to watch the recorded sessions at some point in the school day. Attendance is logged each morning and afternoon by the class teacher and any absence will be monitored in the same way as normal (a phone call/text home to confirm the absence). If a child is feeling unwell and cannot access the online learning, please inform the school office as normal.

Non-engagement with set tasks will be monitored by the teachers daily who will inform parents via Marvellous Me and phone calls home.

Parental engagement is essential in supporting the children with their remote learning. We know that working from home and supporting your child's remote education can be incredibly difficult. By providing live lessons, we hope to support parents with balancing remote education with everyday home life. Therefore, parental support would be needed in the form of ensuring that children are encouraged to wake up early, have breakfast and log in to Google Classroom ready for their online learning as specified by the timetable provided. It is important that children have a quiet space to work and are given the time to complete their online learning.

*Please see appendix A for an overview of our learning expectations.*

Teachers will monitor tasks daily and keep a record of engagement. As with our usual guided learning policy, teachers will provide a range of feedback. This could include:

- Written feedback on the child's work through highlighting, next steps or comments
- Verbal feedback during the main input or plenary sessions
- Personalised messages for individual children where needed
- Marvelous Me badges to celebrate excellent work and following the school rules

- Marvelous Me badges to remind of expectations
- Phone calls/texts home

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Providing differentiated tasks to support individual needs and promote independence
- Small group sessions with specialist teaching assistants
- SEND support from the school's SENDco and resource base teachers
- Phone calls home to discuss individual needs and solutions

Children with Educational Health Care Plans are invited into school to support them with their individual needs.

For children in Early Years and Year 1, staff will communicate regularly with parents to ensure that the right balance of online and independent learning is met.

# BE READY FOR ONLINE LESSONS



## PREPARE

Check your timetable and your classroom stream to see if your teachers have added anything.

Did you complete all the work set before?

**BE PREPARED**



## ORGANISE

Get all your resources together. Find a quiet place to work.

Log on just before your session and make sure that your device is working well.



## PRESENT

### Get dressed!

You do not need to wear uniform but you should wear clothes that you would wear to see your friends.

Parents - Remember we video the sessions so you will need to be dressed too!



## BE ON TIME



Wake up in time to wash, get dressed, have breakfast and to BE READY to learn.

Your timetable tells you what time the lessons will start.



## MUTE YOURSELF



When you join your session, mute yourself.

Keep yourself on mute whilst your teacher or others are talking. Your teacher will let you know when it is your turn to speak.



## CHAT RESPECTFULLY



Use chat to ask questions and join in with the session.

Make sure that you are always respectful and polite.



## PARTICIPATE

Be focused on your session and avoid being distracted.

Listen to your teacher and engage in the lesson.



## COMMUNICATE

When it is your turn to speak, talk clearly and look straight into the camera.

Don't forget that to communicate well, you also need to LISTEN!



## BE YOUR BEST!

Remember our school rules are the same whether we are in school or online.

Be **READY!**

Be **RESPONSIBLE!**

Be **RESPECTFUL!**

Be **SAFE!**

