

'FROM GREAT TO AMAZING'



**SUFFOLKS PRIMARY SCHOOL**

**Uniform  
Policy**

DECEMBER  
2025

## Aims

Our policy is based on the belief that a school uniform:

- promotes a sense of pride in the school
- engenders a feeling of belonging
- is practical and distinctive
- identifies the children with the school
- is not distracting in class (as fashion clothing might be)
- makes children feel equal to one another in terms of appearance
- reflects the sense of community and of diversity that the school takes pride in
- is regarded as suitable, and good value for money, by most parents/carers.

## All children (Nursery – Year 6) need:

- Royal Blue sweatshirt or cardigan with school logo (Felix the tree)
- Yellow (Gold) polo t-shirt with school logo (Felix the tree)
- Grey school trousers, grey skirt or grey pinafore dress
- Nursery, Reception and Year 1 can wear royal blue jogging bottoms
- Plain black flat sensible school shoes, boots or trainers (no open toe shoes or flip flops)
- Plain grey tights
- In summer, pupils may wear a blue/white gingham dress and/or grey shorts.
- Hijab's or headscarves worn for religious reasons should be royal blue or navy

### All children will also need

- A blue Suffolks book bag or rucksack

## On PE days or afterschool sports days all children (Reception – Year 6) should wear:

- Red PE T-shirt
- Black PE shorts
- Plimsolls or trainers (any colour – as bright as you like)
- Black jogging bottoms for outdoor PE in winter
- Black fleece



For safety reasons, no jewellery other than plain stud earrings are allowed to be worn. If a watch is worn it should be flat and without alarms. If jewellery is worn for religious or medical reasons, permission is required from the Headteacher.

Uniform can be ordered and purchased at present from the following stores/places;

**School uniform direct** 22a Howard business park, Waltham Abbey, Essex, EN9 1XE

01992763679 [www.schooluniformdirect.org.uk](http://www.schooluniformdirect.org.uk)

You will find the link to this on our website > our school uniform

New to school families can purchase a basic set from the school. Pop up uniform shops are arranged for September and July each year.

## Roles and Responsibilities

### **Role of the Class Teachers and Support Staff**

- Set a good example in terms of dress.
- Promote wearing of the correct uniform and carry out regular uniform checks
- Inform parents when children are not in the correct uniform
- Inform members of the leadership team when correct uniform has not been worn repeatedly

### **Role of School Leadership Team**

- On the spot informal discussions with parents and children
- Ensure that class teachers are regularly monitoring school uniform
- Speak to parents if correct uniform is not being worn repeatedly
- Ensure that the school policy on 'next steps for non-compliance' is adhered to and make other leaders aware of any particular concerns

### **Role of the Headteacher**

- The Headteacher is to ensure that pupils comply with the uniform policy agreed by the governing body.
- The Headteacher has a duty to enforce the school uniform throughout the school community, as part of the duty within maintenance of day to day discipline in the school.
- The Headteacher will speak to the parents/carers of children who persistently do not wear the correct uniform and will inform them of the sanctions that will be adhered to.
- The Headteacher would ultimately enforce an exclusion on the grounds of non-compliance if all other steps of support have been taken

### **Role of the Parents/Carers**

- To ensure that their child / children adhere to the school's uniform policy.
- Ensure that children come to school in uniform everyday unless there are special circumstances such as non-uniform days or unexpected circumstances. Teachers should be informed of these as the children arrive at school.

***The school will follow the DfE (Department for Education) guidelines in regard to implementation of the school uniform policy and when a pupil/parent/carer fails to comply with the school's rules on uniform. (DFE, updated 7th November 2025)***

See link below for more detail:

<https://www.gov.uk/government/publications/school-uniform/school-uniforms#pupil-non-compliance>

The school will put the following support and action the following sanctions for any pupil who continues to breach our school expectations on uniform.

1. Once a uniform check has been carried out, parents will be notified by the class teacher of uniform expectations
2. Parents will be given a two week period in which to ensure that correct uniform is purchased
3. Failure to do this within the two week period will result in a meeting with the phase lead to try to resolve any issues
4. A further 1 week will be given to support any issues
5. If there continues to be a breach of school uniform expectations, the correct uniform will be given to the family. If new they will be expected to pay in instalments, if pre-owned uniform it will be given without charge.
6. If breach continues, the child will be asked to go home with a member of their family and return in the uniform that has been supplied. This absence or lateness will count as an authorised absence.
7. If breach continues, the child will be asked to go home with a member of their family and return in the uniform that has been supplied. This absence or lateness will count as an unauthorised absence and may have implications for overall absence figures for the child.
8. For continual breaches of expectations after this point any after school clubs, TA run clubs or opportunities to represent the school will be withdrawn from the child.
9. Ultimately, if all these steps have been put in place and there continues to be a breach of expectations, an exclusion may be given.

The Governors would hope that the school could work with the family to avoid any sanctions that would 'punish' the child for not wearing the correct uniform as they are well aware that the parents would be responsible for this decision and that the child would have very little influence.

Unfortunately, the governing body has no other means of redress than to sanction the child and to withdraw extra-curricular activities.

Any complaints about the support and/or sanctions set out above should be raised following the school's complaint policy procedures. This is also found on the school website.

December 2025